

Report to:	Overview and Scrutiny Committee (Regeneration and Skills)	Date of Meeting:	16 January 2024
Subject:	Work Programme 2023/24, Scrutiny Review Topics and Key Decision Forward Plan		
Report of:	Chief Legal and Democratic Officer	Wards Affected:	All
Cabinet Portfolio:	Communities and Housing; Health and Wellbeing (Green Sefton element) Locality Services; Planning and Building Control; and Regeneration and Skills		
Is this a Key Decision:	No	Included in Forward Plan:	No
Exempt / Confidential Report:	No		

Summary:

To seek the views of the Committee on the Work Programme for 2023/24; to identify potential topics for scrutiny reviews to be undertaken by informal meetings; to identify any items for pre-scrutiny by the Committee from the Key Decision Forward Plan; and to update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee.

Recommendation: That:

- (1) the Work Programme for 2023/24, as set out in Appendix 1 to the report, be considered, along with any additional items to be included and thereon be agreed;
- (2) consideration be given to the inclusion in next year's Work Programme of an invitation being made to the Liverpool City Region Strategic Waste Partnership Manager to attend the Committee to provide details about the changes in waste legislation and what that will mean due to the statutory requirement for the collection of food waste in 2026;
- (3) consideration be given as to whether the Committee would like to select a topic for review at an informal meeting of the Committee;
- (4) the Committee considers items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the work programme referred to in (1) above; and
- (5) the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee be noted.

Reasons for the Recommendation(s):

To determine the Work Programme of items to be considered during the Municipal Year 2023/24 and identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny 'adds value' to the Council.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

Alternative Options Considered and Rejected: (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme and identify scrutiny review topics.

What will it cost and how will it be financed?

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

(A) **Revenue Costs** – see above

(B) **Capital Costs** – see above

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets): None	
Legal Implications: None	
Equality Implications: There are no equality implications.	
Impact on Children and Young People: There are no direct implications for impacting on children and young people arising from this report. Any impact on children and young people implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.	
Climate Emergency Implications:	
The recommendations within this report will	
Have a positive impact	No
Have a neutral impact	Yes
Have a negative impact	No
The Author has undertaken the Climate Emergency training for report authors	Yes
There are no direct climate emergency implications arising from this report. Any climate emergency implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.	

Contribution to the Council's Core Purpose:

Protect the most vulnerable: None directly applicable to this report. However, any implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.
Facilitate confident and resilient communities: As above.
Commission, broker and provide core services: As above.
Place – leadership and influencer: As above.
Drivers of change and reform: As above.
Facilitate sustainable economic prosperity: As above.
Greater income for social investment: As above.
Cleaner Greener: As above.

What consultations have taken place on the proposals and when?

(A) Internal Consultations

This report is not subject to LD and FD comments. Any specific financial and legal implications associated with any subsequent reports arising from this report will be included in those reports as appropriate.

Executive Director – Place

Executive Director of Corporate Resources and Customer Services

Assistant Director of Place (Operational In-House Services)

Assistant Director of Place (Economic Growth and Housing)

Assistant Director of Place (Communities)

Assistant Director of Place (Highways and Public Protection)

Assistant Director of Place (Commercial Development)

(B) External Consultations

Liverpool City Region Combined Authority

Implementation Date for the Decision

Immediately following the Committee meeting.

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Appendices:

The following appendices are attached to this report:

- Overview and Scrutiny Committee Work Programme for 2023/2024 – Appendix 1
- Criteria Checklist for Selecting Topics for Review – Appendix 2
- Latest Key Decision Forward Plan items relating to this Overview and Scrutiny Committee – Appendix 3

Background Papers:

There are no background papers available for inspection.

Introduction/Background

1. WORK PROGRAMME 2023/24

1.1 The proposed Work Programme of items to be submitted to the Committee for consideration during the Municipal Year 2023/24 is set out in Appendix 1 to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee. The Work Programme was approved by the Committee on 27 June 2023.

1.2 The Work Programme has been produced based on items included in last year's Programme.

1.3 Update on Operational Activities delivered via Locality Services

The Work Programme indicates that an update will be provided on Operational Activities delivered via Locality Services. As Members will be aware, the Committee, at its last meeting held on 7 November 2023 considered the report of the Assistant Director of People (Operational In-House Services) that provided an update on the progress of Green Sefton's operational delivery over the last year, and setting out the strategic work programme, in line with the new Service Vision 2030, and updated Service Plan for the next year. The Committee also received a presentation on this matter.

Members will also be aware that that an informal meeting of the Committee will be held on 15 January 2024 to review the topic of refuse and waste recycling and in respect of this matter, that a visit will be made to the Gillmoss Recycling Discovery Centre.

Green Sefton and waste and recycling are two major work streams of Operational In-House Services and as can be noted from the above paragraphs, these topics have been or will be given detailed consideration.

Finally, Agenda item 12 on the agenda for this meeting contains an update from the Cabinet Member - Locality Services on activity covered by Councillor Fairclough's portfolio. The update provides information on all other Operational In-House Services activity relating to:

- Building cleaning
- Catering
- Burials and cremation service
- Transport and vehicle maintenance
- Specialist transport unit
- Sefton ARC

Bearing in mind the comprehensive coverage of Operational In-House Services activity it is recommended that to avoid duplication, a separate update, as detailed in the Work Programme, on Operational Activities delivered via Locality Services be not made at this meeting of the Committee.

1.4 **Liverpool City Region (LCR) Strategic Waste Partnership**

The LCR Strategic Waste Partnership Manager works on behalf of all the LCR local authorities. The Assistant Director of People (Operational In-House Services) would like to seek the views of the Committee for an invitation to be made to the Partnership Manager to attend the Committee to provide details about the changes in waste legislation and what that will mean due to the statutory requirement for the collection of food waste in 2026. DEFRA have only recently announced the specifics of the proposal so this item could be included on the Work Programme for the next municipal year.

- 1.5 Members are requested to consider whether there are any other items that they wish the Committee to consider, that fall within the terms of reference of the Committee. The Work Programme will be submitted to each meeting of the Committee during 2023/24 and updated, as appropriate.

2. SCRUTINY REVIEW TOPICS 2023/24

- 2.1 It is usual practice for the Committee to appoint a Working Group(s) to undertake a scrutiny review of services during the Municipal Year.
- 2.2 At its meeting held on 20 June 2023 the Committee agreed that any future reviews during the year be dealt with by informal meetings of the Committee rather than via Working Groups.
- 2.3 The Committee agreed that the first review be on the topic of refuse and waste recycling and in respect of this matter arrangements have been made for the visit made to the Gillmoss Recycling Discovery Centre and an informal meeting of the Committee to be held (following the visit) on 15 January 2024.
- 2.4 The Committee's views are now sought on the selection of a topic(s) for consideration by an informal meeting(s) of the Committee.
- 2.5 A criteria checklist for selecting and rejecting potential topics to review is attached at Appendix 2.

3. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN

- 3.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four-month period.
- 3.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 3.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 3.4 The latest Forward Plan is attached at Appendix 3 for this purpose. For ease of identification, items listed on the Forward Plan for the first time appear as

shaded.

- 3.5 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.
- 3.6 The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.
- 3.7 In respect of pre-scrutiny the Overview and Scrutiny Management Board at its meeting held on 20 June 2023 noted that often strategies and plans were included on the Forward Plan but that rarely were they submitted to Overview and Scrutiny for comment prior to their submission to Cabinet/Council; and suggested that officers should plan more time into the process for formulating plans and strategies to enable Overview and Scrutiny to have an input and provide comments to Cabinet/Council. This Committee at its meeting held on 27 June 2023 raised similar concerns.

As Members will be aware, a report was considered at the last meeting of the Committee and a recommendation approved that Cabinet be requested to approve changes to the Executive/Scrutiny Protocol and that Executive Directors and Assistant Directors, whose responsibilities fall within the remit of Overview and Scrutiny Committees, be requested to seek the views of the Committees on all strategies and plans prior to submission to Cabinet and Council; and that if it is not possible, due to time constraints, to submit the final strategy or plan for consideration, then an outline or synopsis be submitted to the Committees to allow an oversight of the proposals to be considered and commented upon; and Section 6 of the Protocol relating to pre-scrutiny be amended accordingly.

- 3.8 The report referred to in paragraph 3.7 above was considered and approved by the four Overview and Scrutiny Committees during the September cycle of meetings; and also by Cabinet at its meeting to be held on 2 November 2023.

4. LIVERPOOL CITY REGION COMBINED AUTHORITY OVERVIEW AND SCRUTINY COMMITTEE

- 4.1 As Members will be aware, the Overview and Scrutiny Management Board and the four Overview and Scrutiny Committees considered a report on the guidance produced by the Ministry of Housing, Communities and Local Government relating to Overview and Scrutiny in Local and Combined Authorities following on from the Communities and Local Government Select Committee's inquiry into Overview and Scrutiny.
- 4.2 The Overview and Scrutiny Management Board and the four Overview and Scrutiny Committees all agreed the recommendations contained in the report, one of which being that updates on Liverpool City Region Combined Authority Overview and Scrutiny Committee (LCRCAO&S) be included in the Work Programme report considered at each Overview and Scrutiny Committee meeting.

4.3 In accordance with the above decision, information on the LCRCAO&S is set out below.

4.4 **Role**

The Overview and Scrutiny Committee was established by the Combined Authority in May 2017 in accordance with the Combined Authorities Order 2017.

The role of the Overview and Scrutiny Committee is to:

- Scrutinise the decision and actions taken by the Combined Authority or the Metro Mayor;
- Provide a 'critical friend to policy and strategy development;
- Undertake scrutiny reviews into areas of strategic importance for the people of the Liverpool City Region; and
- Monitor the delivery of the Combined Authority's strategic plan.

4.5 **Membership**

The Committee is made up of 3 elected Members from each of the constituent Local Authorities of the LCR Combined Authority, along with one elected Member from both the Liverpool City Region Liberal Democrat Group and the Liverpool City Region Conservative Group.

Sefton's appointed Members are Councillors Desmond, Hart and Howard. Councillor Howard is Sefton's Scrutiny Link.

4.6 **Chair and Vice-Chair**

The Chair and Vice-Chair of the LCRCAO&S cannot be Members of the majority group. Councillor Steve Radford, a Liberal Party Councillor serving on Liverpool City Council has been appointed Chair for the 2023/24 Municipal Year; and Councillor Pat Moloney, a Liberal Democrat Councillor serving on Liverpool City Council has been appointed Vice-Chair.

4.7 **Quoracy Issues**

In the past a high number of meetings of the LCRCAO&S have been inquorate.

The quorum for meetings of the LCRCAO&S is 14, two-thirds of the total number of members, 20. This high threshold is not set by the Combined Authority but is set out in legislation.

4.8 **Meetings**

Information on all meetings and membership of the LCRCAO&S can be obtained using the following link:

<https://liverpoolcityregion-ca.moderngov.co.uk/mgCommitteeDetails.aspx?ID=365>

4.9 The last meeting of the LCRCAO&S was held on 6 December 2023. The Committee considered the following items:

- Level Four Devolution and the Deeper Devolution Scrutiny Protocol.
- Development of Long-Term Skills Plan.
- CA Plan 2021-24: Quarter 2 2023-24 Performance Update.
- Work Programme 2023-24.

4.10 The Committee is requested to note the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee.